**Minutes of (Zoom) Meeting**

**Thursday October 1st 2020**

*Meeting opened at 19:00*

**1 Attendees** – T Larsen, R Larsen, P Thornton, R Harries, H Heeley, S Foster, K Watson

***Apologies*** *– none received*

**2 Action Point Update**

20200106c **KW** Application to Tesco Bags For Help. *Still not running deferred*

20200208b **MF/DF** Alma Fundraisers *ongoing*

20200802a **PT** Communicate for contact name in B Gas *Some progress made*

20200802b **PT** Communicate with KCom Corporate Sponsorship contact *3-monthly cycle process*

20200805a **TL** Chase up street licencing with LH and AM  *Completed* *but…… Meeting taken place, compromise reached for this season, but no response from ERYC for ongoing arrangements*

20200806a **KW** PennyPress Machines *No response from companies*  *ongoing*

**Also-longstanding**

20181109b **RL** Supply of Period Costumes for photos – *no progress due to Covid*

20190306 **KW** Follow up enquiries regarding circular base for Stage Three *ongoing*

20190910b **DE** Follow up Humber Oil Strike *ongoing*

**3 Minutes of Last Meeting**

Accepted

**4 Matters Arising from Minutes Of Last Meeting**

None raised

**5 Chairman’s’ Report**

Copies of the strategy for the forthcoming year had been circulated by TL, outlining the priorities moving forward. High priority is Charity Status, and the Business plan. RH and PT will look at Funding. KW has done

**AP** produced a set of Policies (required by Beecan) **KW** to circulate to HH and SF. Regarding Charity Status and the Business Plan, see Agenda item 12

**AP** Draft letter of thanks to the Volunteers produced by TL and KW. **KW** to personalise to individuals and print out

**AP RH** to forward list of Volunteers to KW

**APs PT** to take on sourcing pricing for Solar Panels. **KW** to add on the list of tasks from the Strategy document to the Action Plan. It was noted that the services of a handyman will be used for minor repairs

**6 Secretary’s Report**

Communications received from the Marine Licencing board, explaining about inspections of works to ensure compliance, at least one site visit (@ £94 per hour). KW informed their office of our current funding status.

Contact made with an ex-Withernsea resident now in Australia, who may be looking to make a donation

**7 Treasurer’s Report**

The accounts had been circulated, and were presented and explained.

Note – second batch of plaques has now been displayed

Fridge magnets had sold out in three weeks – another batch of 300 to be made

We need to move stock with “2020” on it

The donation of £10,000 has been receieved from P Lynas’s sister.

**8 Fundraising Report**

Obviously there had been no events held, Sand-le-mere event for end of year cancelled.

New high-profile eye-catching collection buckets have been obtained, in the shape of the Pier Towers, these to replace buckets placed in four outlets, and one in Pier towers. RH suggested enquiries be made if we could have money boxes in this style for sale in the Towers

**AP KW** to resend Sponsor request letter to RH and PT

RH gave an update on the music and spoken word EP – work in progress, nearing completion

**9 Charity Status**

Nothing to raise at this point – see Agenda Item #12

**10 Pier Towers**

Opening of Pier Towers. It was noted that one option, in the event of no Volunteers being available, we may be able to just have the South Tower open. SF volunteered that he may be able to do Saturday afternoons when required, which would just leave the mornings to be covered

Concerns raised over heating in North Tower for volunteers. The heater in situ was brought in by one of our volunteers, RL to arrange PAT test. Following the traders lead in the South Tower, it was suggested that volunteers to be advised to dress as if being on an outside stall.

Volunteers needed when suitable date set (weather, light) to assist when floodlights are to be mounted.

**11 News and Media Report**

PT, TL, “Phil and Mary” met with Animated Objects, who have funding to hold an Arts Project – based on the Greek Odyssey, featuring the Yorkshire Coast, Communities and populace. It is envisaged to include a light display on the North Promenade, a tunnel, through which a family will walk.

It is all in the planning stage at present, Covid restrictions permitting

**12 Links With Other Groups**

PT and Tl are to meet with the Humber Social Enterprise 6/10/2020, the purpose of which is to seek support and advice regarding procedures – this to include the Business Plan, Policies, and Charity Application

PT and TL have been in contact with Kathryn Ferry regarding a bid to produce a programme for Radio 4 regarding a group trying to rebuild a Pier in the 21st Century. They are currently working on a script and plan

**AP KW** to contact the Hunstanton group

**13 A.O.B.**

It was noted that interesting ideas could be obtained from other Piers around the country on what works/attracts people, with a view to future projects in and on Withernsea Pier

It was suggested P Matheson may be an ideal communications candidate, as media spokesperson for the WPPA

**AP KW** to send photographs to TL, showing Pier Towers when outfall pipe constructed (1950s?)

**14 Next Meeting**

Provisionally 5/11/2020, Zoom, 19:00

*Meeting closed at 20:38*

**Action Point Review**

***DEdwards TLarsen KWatson RHarries RLarsen PRead PThornton M&D Fairclough***

**Action Point Owner Item**

20200106c **KW** Application to Tesco Bags For Help *deferred-moved to longstanding for now*

20200208b **MF/DF** Alma Fundraisers ongoing

20200802a **PT** Contact name in B Gas

20200802b **PT** KCom Corporate Sponsorship contact *(3 monthly cycle in progress)*

20200806a **KW** PennyPress Machines

20201005a **KW** Circulate Policies to HH and SF

20201005b **KW** Produce and circulate Volunteer thank you letters

20201005c **RH** Provide volunteer details to KW

20201005d **PT** Sourcing Solar Panels, costs, grants available

20201005e **KW** Add tasks from Strategy to AP list

20201005f Repaint Market Carts and fix/replace wheels *(Handyman?)*

20201005g Update displays (slide show and video) for TV’s

20201005h Make Picture Gallery and other displays in South Tower

20201005i Test and mount Flood lights

20201005j Open up Mini Towers

20201008 **KW** Resend Sponsor-request letter to PT and RH

20201012 **KW** Contact Hunstanton regarding Radio 4 bid

20201013 **KW** Send photographs to TL